

## Muhlenberg Community Library Volunteer Application

Thank you for your interest in volunteering. Please note that the Library's main need is for help with **SHELVING**. This involves the ability to stand for at least a 2- hour shift, lifting stacks of books, and pushing heavy carts. The Library does not accept volunteers through any court-ordered programs. We accept Muhlenberg High School students age 16 and older. Please complete all questions and sign the form before submitting it.

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Email: \_\_\_\_\_  
Phone(s): \_\_\_\_\_

### EDUCATION

#### High school/GED

Name of school & location: \_\_\_\_\_  
Dates attended: \_\_\_\_\_

#### College/University

Name of school & location: \_\_\_\_\_  
Dates attended: \_\_\_\_\_  
Degree/Area of Study: \_\_\_\_\_

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Degree/Area of Study: \_\_\_\_\_

### SKILLS

Computers (circle all that apply): Word Windows Internet Explorer Other (specify): \_\_\_\_\_  
Foreign language (circle all that apply): Chinese Hindi Spanish Other (specify): \_\_\_\_\_  
Special skills (please describe): \_\_\_\_\_

### WORK EXPERIENCE (please list employers/organizations for which you have most recently worked)

### REFERENCES

Please list one work reference and one personal reference with contact numbers:

- 1)
- 2)

### Why are you interested in volunteering at Muhlenberg Community Library?

### When would you be available to volunteer? Check all that apply:

Ongoing projects (working with a weekly schedule)       Short-term projects       On-call as needed

### Time slots you have available. Our regular hours are Mon-Thurs 9-8, Fri 9-2, Sat 9-4:

(Indicate the hours you are available; e.g., 10-2)

Mon \_\_\_\_\_ Tues \_\_\_\_\_ Wed \_\_\_\_\_ Thurs \_\_\_\_\_ Fri \_\_\_\_\_ Sat \_\_\_\_\_

How did you learn about Muhlenberg Community Library's volunteer program? \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_